



Preesall Town Council Community 'Star' Awards

There are so many people who do 'unsung' work, volunteering, helping, keeping things running - most go unnoticed, unrecognised but the council would like to change this, if only in a small way.

If you know of a stalwart helper, group, community volunteer or someone you admire for their work in the community - let us know. Maybe they run a club, do all the background work, or work selflessly to improve the local environment.

Write to the council with your nominee, let us know what they do, how often, how many years, why their work matters - as much as we will need to know to understand their contribution.

It is the council's intention to award a Preesall Town Council Community Star Award to local 'stars' and report on them in the Over Wyre Focus, so the recipient must be prepared for this.

Considerations for an award are:

- Should be awarded in recognition of voluntary contribution or service to the community over a prolonged period of time.
- Can be awarded to any resident/or group, who renders an identifiable and consistent contribution/service to Preesall and Knott End.
- Can be proposed by any resident in the Parish or by Parish councillors.
- Parish councillors/council will have absolute discretion regarding who receives and award.
- It is not necessary to award if no-one is proposed and it is not a requirement that anyone is appointed even if proposed.

This is an award, solely in the gift of Preesall Town Council and confers no material honours or special privileges nor does it entitle the person to participate in the proceedings of the council meetings or in any ceremonial events. It is purely and simply awarded for merit.

Anyone wishing to nominate an individual/or group for a Community Star Award should contact the clerk. Initially they will be required to fill in the application form, paying due regard to the selection criteria.

Selection Criteria

Application shall be judged eligible against the following criteria:

- They have brought distinction to the Parish of Preesall and enhanced its reputation as a direct result of their actions
- The work of the individual/organisation is considered exceptional as a direct result of their sustained actions
- The work of the individual/organisation has made a significant difference to the life of others – such service may be continuous over a period of time or through one significant single action or initiative
- The individual/organisation exemplifies selflessness and sustained commitment to voluntary service in their community

Decision Process

All decisions will be made by Full Council in private. All applications will be judged strictly in line with the selection criteria. Council will not enter discussions during or following a decision on an application and its decision will be final.

Nomination form for a Community Star Award

All fields should be completed

Nominee details

Full name	
Address line 1	
Address line 2	
Address line 3	
Postcode	
Telephone number	
Mobile number	
Email address	

Reason for nomination

Please explain in approx 500 words the contribution your nominee has made to the life in Preesall and Knott End

Please use the selection criteria to support the nomination.

Reference

References from others familiar with the work of the nominee are required, these can be attached to this form or, alternatively can emailed to clerk@preesalltowncouncil.org.uk quoting this Star application.
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Does the nominee(s) know you are nominating them for this scheme?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If ticked no, do you acknowledge that, at some point, it will be necessary to contact the nominee(s) to get their agreement for the nomination to progress?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Details of nominator

Full name	
Address line 1	
Address line 2	
Address line 3	
Postcode	
Telephone number	
Mobile number	
Email address	

Please explain your relationship/connection to the nominee:

We will use your information in order to process your nomination in a manner compatible with the Data Protection Act. Any disclosures or sharing of information will only take place where required or permitted by law.

If you have any queries about this form please contact the clerk on 07739 868212 or clerk@preesalltowncouncil.org.uk